



# Request for Address Assignment or Change

City of Hayward Development Services Department

Created: 5-2-10  
Revised: 10-30-15

## APPLICATION NOTICES

The proposed address is a request only, not a guarantee. The address must be approved by the Building Official and must correspond with existing addressing. The Building Official may assign an address different than that proposed.

## SUBMITTAL INFORMATION

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Existing APN: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for request: \_\_\_\_\_

Proposed address to be assigned: \_\_\_\_\_

Site plan attached with North direction showing location of front door(s)

(for Tract and new construction only):  Yes  No

Please check one:

Tract

Additional unit(s)

Commercial

Utility

Other \_\_\_\_\_

(Please specify)

Tract #, if applicable \_\_\_\_\_

Address on either side of property:

Left side: \_\_\_\_\_

Right side: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Developer's Name: \_\_\_\_\_

Developer's Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Fees: \$163 for a single address assignment      \$54 each for multiple assignments